

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

July 8, 2024

Board members present:

Bruce Stinson - President
Leon Berning - Treasurer
Andy Stoller - Secretary

Board members not present:

Jon Oman – Vice President
John Shady - Member

Others:

Mark Burry, Attorney - Not Present
Ryan Lefeld, Choice One Engineering - Present
Lewis Brown, RSD Superintendent - Present

Call to order

- Bruce Stinson **called** the meeting to order with the pledge of allegiance and a prayer by Andy Stoller. Quorum established.

Approval of Minutes

- **Moved** to approve June 2024 meeting minutes. Motion made by Leon with 2nd from Andy. Motion carried 3-0.

Approval of Claims and Account Reconciliation

Leon reviewed 16 claims prepared by Trent totaling \$15,979.83

Account Balance on June 10, 2024 is \$261,978.28

Account Balance on July 8, 2024 was \$305,161.19

Moved to approve the claims by Andy and 2nd by Leon. Motion carried 3-0.

Public Questions

Comment from AJ Springer: When is my yard restoration going to be complete? Ryan Lefeld responded that Choice One has been in contact with VTF, VTF missed areas of restoration and the 8 properties affected will be corrected.

Superintendent Report

- Kingsland street improvements coming in August
- Craigville main lift station had start-up issue likely due to an ill-timed call-for-pump that occurred during the weekly generator test which temporarily removes power from the pumps.
- New construction inquiries are coming into the district - Sewer district needs to establish a tap ordinance for duplex/multi-unit buildings

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

July 8, 2024

- Website needs to be ported to continue updates
- Last connection in Liberty Center has been made!
- Connections in general are coming along nicely
- Developed a anti-syphon weep-hole solution and implementation tool that maintains operator safety; solution to be implemented on all siphoning tanks
- Developed and submitted two job descriptions (Asst. Superintendent and Maintenance Tech) for board to consider.

Engineering Report

- Finalizing reimbursement for district truck, will be adding a lift crane to assist with pullin grinders
- Kingsland punch list complete
 - Funding request submitted
 - Will begin closeout process
 - RSD will maintain control of the 1-year maintenance bond for any additional corrections required to the project
- **Moved** to close Project #3 by Leon, 2nd by Andy;
 - Motion passed 3-0
- SRF will be scoring projects (Tocsin) in July

Attorney Comments (SRF Disbursements reviewed by Andrew Stoller for the board)

Phase 3 - Kingsland

- SRF Disbursement Form #18
 - \$60 to Miller, Bury, and Brown for easements
- SRF Disbursement Form #19
 - \$805 to Choice One for engineering services
- SRF Disbursement Form #20
 - \$8,450 to Wessler Engineering for inspections and support services
- **Motion** to approve these three disbursement requests
 - Made by Andy, 2nd by Leon, motion passed 3-0

Board Comments

- Discussed job descriptions for assistant district superintendent and maintenance technician. Descriptions were tabled for board review and consideration.

Moved to adjourn the monthly meeting by Leon and 2nd by Andy. Motion carried 3-0.

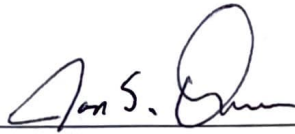
Next meeting will be on Monday August 12, 2024, at 6:30pm.

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

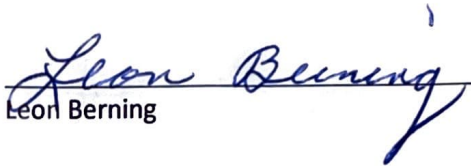
July 8, 2024

AJS


Bruce Stinson


Jon Oman


Andy Stoller


Leon Berning

John Shady