

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

April 8, 2024

Board members present:

Bruce Stinson - President

Andy Stoller – Secretary

Leon Berning - Treasurer

John Shady - Member

Jon Oman – Member

Ryan Lefeld, Choice One Engineering

Lewis Brown, RSD Superintendent

Mark Burry, Attorney - Absent

Call to order

- Bruce Stinson called the meeting to order with the pledge of allegiance and a prayer by Andrew Stoller.

Approval of Minutes

- **Moved** to approve March 2024 meeting minutes. Motion made by Jon with 2nd from Andy. Motion carried 5-0.

Approval of Claims and Account Reconciliation

Leon reviewed 19 claims prepared by Trent totaling \$18,983.72

Account Balance on Mar 11, 2024 is \$210,292.64

Account Balance on Apr 8, 2024 is \$237,688.98

Moved to approve the claims by Jon and 2nd by Andy. Motion carried 5-0.

Public Questions

No public questions presented at this meeting

Superintendent Report

See report by Levi Morrison (Wessler RPR II) dated 03/11/2024.

See Superintendent's report dated 03/11/2024.

Lewis passed out a Weekly Management Report created by Mission Communications.

- Working on vehicle registration
- Truck received new starter
- 811 service is working well with daily notices
- WCRSD needs to begin looking for new employee
 - Summer help
 - Board to define job description

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

April 8, 2024

- Flow meter, run-time hours and discharge seem to be working after recalibration
- Investigating I&I for clearwater infiltration, likely sump pits draining into sewage discharge lines from several houses
- Many thanks to our ACRSD neighbors for their assistance in billing migration
- WCRSD working with county highway dept. to work solid solution for Kingsland side streets
- Health Dept. supporting final mandatory connections

Engineering Report

- Tocsin (Project Area #4) plan submitted for 2024 funding cycle to SRF
- Ryan to set up meeting with SRF to discuss details of project
- Discussed over-torquing on Kingsland and required fixes now in place

Attorney Comments (Presented by Lewis Brown)

Murray/Liberty Center Project Area #1

- SRF Disbursement Request #94
 - \$120 Miller, Burry & Brown, PC for easement processing

Craigville Project Area #2

- Disbursement Request #72
 - \$90 to Miller, Burry & Brown, PC for Easement Preparation
- Disbursement Request #73
 - \$3087 to Choice One for engineering services
- Disbursement Request #74
 - \$94 to Miller, Burry & Brown, PC for Easement Preparation

Kingsland Project Area #3

- Pay Application #10
 - \$19,249 to Wessler Engineer for engineering inspection services
- Pay Application #11
 - \$17,500 to Hiday Motors for WCRSD vehicle purchase

Moved to approve all SRF disbursement requests listed above

Motion by John; 2nd by Jon

Motion approved 5-0

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

April 8, 2024

Board Comments

- Discussed Spring Street property. Board is still questioning if all drainage issues have been resolved. Without this confidence, asking price is deemed too high for age/location/property.
- Also discussed interim rental opportunities
- **Moved** to amend 2024 budget to add facility rental line item. This would be for up to \$750/month for suitable facilities
 - Motion by Andy, 2nd by John
 - Motion approved 5-0
- Lewis identified that the current office location that he uses will meet WCRSD needs and will be the leased property
- Board asked Lewis to consolidate storage from the rental space to the new office/storage lease space
- Board discussed discrepancies between customers connected and customers paying. Lewis will work with Jane to determine source of differences

Public Comments

There were no further comments.

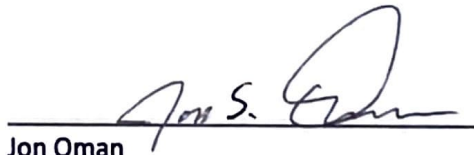
Moved to adjourn the meeting by John and 2nd by Leon. Motion carried 5-0.

Next meeting will be on Monday May 13, 2024, at 6:30pm.

AJS



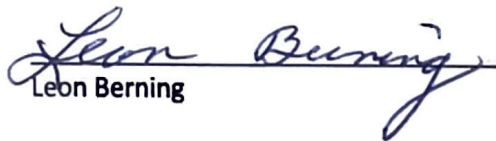
Bruce Stinson



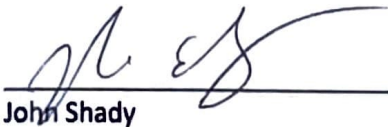
Jon Oman



Andy Stoller



Leon Berning



John Shady