

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES
February 13, 2023

Board members present:

Bruce Stinson
Leon Berning
Jon Oman
Andy Stoller
Dr Richard Jackson

Lewis Brown, RSD Superintendent
Nate Rumschlag, County Engineer (absent)
Ryan Lefeld, Choice One Engineering (absent)
Mark Burry, Attorney

Call to Order

Bruce called the meeting to order with the pledge and prayer by Andy.

Approval of Minutes

Motion to approve the minutes from January 9th 2023 by Leon and 2nd by Dr. Jackson. Motion carried 5-0.

Public Questions

No questions.

Board tabled discussion on the City actions and plant upgrade project.

Review of Claims and Account Reconciliation

Review of claims prepared by Trent and reviewed by Leon for the board. Leon brought in 4 checks for \$12,900 that were voided as the WCRSD is a public utility. Received a new claim from the railroad for \$1,900.

Account balance on January 9th \$82,734.06. The February 13th balance, after all claims are processed will be \$73,289.94.

February claims total \$32,389.00

Motion to approve the claims by Andy and 2nd by Leon. Motion carried 5-0.

Motion to authorize issuing new checks to cover the railroad permitting and insurance fees by Leon. Motion was seconded by Dr. Jackson. Motion carried 5-0.

Superintendent Report

Lewis passed out his written notes for the board and reviewed the last month of project progress.

36 houses have not connected in phase 1. Landscaping list is being created to tie down in the spring. Project retainage should cover additional costs.

Generators still have issues – Huston is aware of the issue.

Brooke is addressing liens. Lewis recommended pursuing the joint billing services with Adams County.

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Phase 2 Craigville is going well. Two crews are knocking this project out. Streets are being swept to keep the dust in town down. Easements are coming along. VTF has been dodging the water lines in town and have not had any complaints yet.

The area around the lift station is going to be an issue. The county tile is in bad shape. Lewis is planning to engage the County Surveyor's office to fix the issue.

Lewis asked to buy a laptop for the district to help consolidate the files. Magnets and signs are now available to put on the panels.

Engineering Reports

Ryan was not available for the meeting and issued his notes.

Murray

We are still waiting on the final closeout pay application from VTF. Once we have this pay application reviewed and approved, we will begin the process of getting the project closeout.

Liberty Center

This update is similar to the Murray update. We are still waiting on the final closeout pay application from VTF. Once we have this pay application reviewed and approved, we will begin the process of getting the project closeout.

Craigville

Construction is progressing nicely and still appears to be ahead of schedule. A majority of the force main is now installed and VTF has switched their focus more on the gravity sewer installation. VTF has been doing a good job repairing their open trench within the allotted time the Commissioners have granted. LA and myself will be meeting with VTF on Tuesday for the monthly progress meeting. VTF has submitted Pay Application #5 for Craigville. We have reviewed and are recommending approval.

Kingsland

We have been reviewing construction submittals for VTF. We have not heard anything different on the proposed April construction start. We will get more clarification on the schedule at the progress meeting on Tuesday.

Tocsin

We have reached out to SRF to inquire about the 2023 funding cycle for the Tocsin project area. We have provided SRF with an update as to where things stand with the project as well as an updated estimated construction costs. SRF has acknowledged the project submission and has included the project as part of their review and scoring process. They would like to have a conference call in the late spring/early summer to review the project again before the project priority list is published. At the moment, there is nothing more to do on this project until we have the conference call prior to scoring.

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Attorney Comments

SRF Disbursement request for phase 1 was then presented by Mark.

#71 – Pay application for reimbursements of Recorders fees- \$26.00

Motion to approve disbursement request by Andy and 2nd by Jon. Motion carried 5-0.

SRF Phase 2 disbursements from ARPA funds. Pay application #5

#L4 – VTF - \$391,950.00

Motion to approve pay applications by Leon and 2nd by Dr. Jackson. Motion carried 5-0.

SRF Disbursements for phase 2 disbursements from SRF.

#24 – Wells County Recorder - \$232.00

#25 – Wessler Engineering - \$12,021.00

#26 – Choice One Engineer - \$1,724.00

Motion to approve all presented disbursement requests by Jon and 2nd by Andy. Motion carried 5-0.

SRF Disbursement request for phase 3 were then presented by Mark.

DR #72 – Wells County Recorder - \$26

Motion to approve pay applications by Leon and 2nd by Jon. Motion carried 5-0.

There was discussion regarding the need for the chairman to sign any railroad permitting paperwork. Motion was made to authorize Bruce to sign all required paperwork for the railroad permitting, fees and insurance to acquire the phase 3 railroad permits.

Motion was made by Andy and seconded by Dr. Jackson. Motion carried 5-0

Leon asked if there was any progress on the Skip Edwards situation in Murray. Mark answered no and will need to discuss a compromise with Aaron Miesse.

Public Comments

No further public comments.

Board Comments

Andy presented a 2023-2024 draft budget for the board's consideration and to be reviewed and put forward for adoption in March meeting. Motion by Dr. Jackson and second by Jon to take the budget under advisement for March. Motion carried 5-0.

Leon reviewed the Wells Co. Foundation balance. There is \$1,000 in funds to provide assistance to low-income families. There have been \$6,300 in donations with \$5,322 used for 3 applicants. Motion to approve issuing new solicitation to chamber members by Jon and 2nd by Andy. Motion carried 5-0.


Motion by Jon to move the March meeting from the 13th to March 16th due to a schedule conflict. Motion was 2nd by Andy. Motion carried 5-0.


Motion to adjourn – Dr. Jackson, motion 2nd by Leon. Meeting adjourned. 5-0

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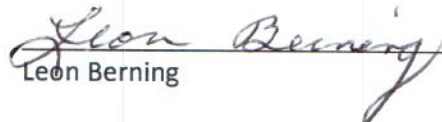
Next meeting will be March 16, 2023 at 6:30pm.


NR


Bruce Stinson


Jon Oman

Andy Stoller


Leon Berning


Dr. Richard Jackson