

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES
July 11, 2022

Board members present:

Mike Mossburg
Leon Berning
Jon Oman
Andy Stoller
Bruce Stinson

Lewis Brown, RSD Superintendent
Nate Rumschlag, County Engineer
Ryan Lefeld, Choice One Engineering
Mark Burry, Attorney

Call to Order

Mike called the meeting to order with the pledge and prayer by Andy.

Approval of Minutes

Motion to approve the minutes of the June 13th, 2022 meeting by Leon. Motion was 2nd by Bruce.
Motion carried 5-0.

Review of Claims and Account Reconciliation

Review of claims prepared by Trent and reviewed by Leon for the board. The report showed total of 13 checks for approval. Claims included general obligation payments, in addition to two salary checks to Lewis Brown were approved, totaling \$35,360.85. Balance in checking after payment totaled \$53,519.15.

Motion to approve the claims by Bruce and 2nd by Jon. Motion carried 5-0.

Superintendent Report

We have 40 connections complete, but only 4 contractors have been working in the community on them.

We have seen water standing in the Liberty Center parking lot.

One grinder station has been hit by lightning and we are working with the manufacturer to get a replacement panel.

Mike asked if there is a phone chain for contacts or organization list for responding. Lewis stated that yes, he had two alternates to call if he could not respond to a problem.

Lewis – we have had requests for help with the cost to connect.

We will be getting a storage unit at Wells County Lockup for \$125/month to store pumps and grinder pits.

Lewis stated that he has had the riot act given to him a few times, but just the other day he was inspecting a home connection in Liberty Center and although the homeowner was not excited about the \$95 monthly bill, they did admit that this project was needed in the community.

Engineering Reports

Ryan presented current pay applications for Liberty Center asphalt work.

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Mike, Jon and Bruce each called on Ryan that they wanted the inlet raised on CR 300W that was causing the dip in the road. If a new drain needed to be added out of the travel path so be it.

Discussion by Ryan on the tap set at the wrong property.

Motion to approve pay application #9 for Liberty Center totaling \$318,607.35 by Jon and 2nd by Bruce. Motion carried 5-0.

Pre-Construction meeting was held on Phase 2.

Update on the Craigville project and VTF gathering pipe to start work. Plan is to start with force main pipe installation first because it will come earlier. Plan to start in August as materials start to come in.

Andy asked for an overall map of the Craigville system.

Nate asked to have VTF notify their electrical sub to order lead items for installation.

Jon asked about early preconstruction letter and to test the customer list for connections.

Mike – when should we send out an early communication letter? Plan to send out yet this month.

Permit approval is done for Tocsin, but nothing yet on Kingsland. Packet is out to the railroad with fees already.

Waiting on official Indiana Finance Authority Project Priority List from SRF for phase 3.

Attorney Comments

Payment of Claims Ordinance for bills due and head of meetings needs to be addressed. This covers certain items such as insurance, utilities, bonds, payroll, taxes, emergency, late payment, etc.

Mark presented Ordinance 2022-5 – Authorizing Pre-approval of Claims

Motion to approve by Bruce and motion was 2nd by Andy, motion carried 5-0.

Mark presented the Disbursements requests.

#51– Easement location expenses - \$16,500

Disbursement request form was passed around for approval. Motion by Jon to approve disbursement, motion was 2nd by Bruce. Motion carried 5-0.

#52– Pay application #9 for Liberty Center to VTF - \$318,607.35

#53– Choice One – Record Drawings / Survey - \$4,337

Disbursement request form was passed around for approval. Motion to approve by Jon, 2nd by Andy. Motion carried 5-0

#54– Project 2 pay application to Choice One Engineering - \$16,275

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Disbursement request form was passed around for approval. Motion to approve by Bruce, 2nd by Jon. Motion carried 5-0

Mark has 4 liens to file.

Nate presented the Labor Standards Act Administration agreement with NIRCC. Total NTE fee is \$15,000 and was passed around the board.

Motion to approve the NIRCC agreement was made by Andy & 2nd by Bruce. Motion carried 5-0.

Board Comments

Leon Berning asked about an invoice from IFA for \$10,888.00. Nate deferred the question to Mark.

Leon mentioned to the board that he presented the low-income assistance program to both the County Commissioners and County Council this month. Both were supportive of the initiative.

Leon reviewed the process for resident selection and screening for expenses. Total in donations rests at about \$3,500. It sounds like the program is working. Leon mentioned that this is separate from the USDA program.

Leon mentioned that two local organizations can help with short term monthly assistance. Leon offered the application to the other board members for their information.

Andy asked the board if they were satisfied with the updated website language and if he was ok making the page updates. Board agreed and Andy was going to contact the website manager to make the updates.

Mark asked the board for a motion to have the Wells County Foundation create the assistance fund. Motion was made by Jon. Motion was 2nd by Bruce. Motion carried 5-0.

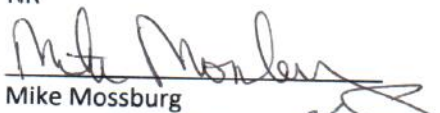
Public Comments

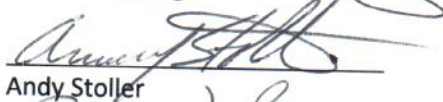
No Public Comments

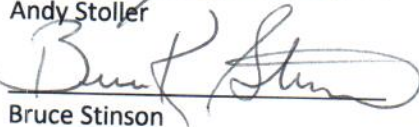
Motion to adjourn – Bruce, motion 2nd by Andy. Meeting adjourned. 5-0

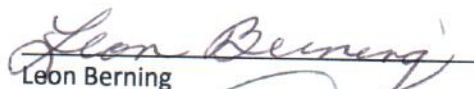
Next meeting will be a board meeting proposed for August 8, 2022, at the regular time.

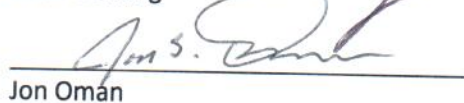
NR


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