

ORDINANCE NO.: 2022 - 5

**SHORT TITLE: AN ORDINANCE OF THE WELLS COUNTY REGIONAL SEWER DISTRICT BOARD OF TRUSTEES AUTHORIZING THE PAYMENT OF CERTAIN CLAIMS IN ADVANCE OF BOARD ALLOWANCE**

**WHEREAS**, the Wells County Regional Sewer District Board of Trustees (Board of Trustees) are the executive and fiscal body authorized to approve and allow claims for the payment of District expense; and

**WHEREAS**, the District has regular and recurring claims for certain expenses that can be and should be paid in advance of a Board allowance pursuant to I.C. 13-26-5-9 in order to efficiently manage the timely payment of recurring claims and to avoid delays in payment occasioned by monthly meetings and claim cycles.

**NOW THEREFORE, BE IT ORDAINED** by the Wells County Regional Sewer District Board of Trustees as follows:

1. That the District Superintendent, Treasurer and/or District Accountant (Fiscal Officer) are hereby authorized to pay the following types of claims for expenses due and owing by the District prior to allowance by the Board at a regular meeting:
  - a) Insurance premiums
  - b) Utility payments
  - c) Maintenance or service agreements
  - d) Leases or rental agreements
  - e) Bond or coupon payments
  - f) Payroll.
  - g) State or federal taxes
  - h) Expenses that must be paid because of emergency circumstances.
  - i) Payments necessary to avoid penalties or fees for late payment.
2. Each payment of expenses under this Ordinance must be supported by an itemized invoice or bill and certification by the Fiscal Officer of the District.
3. The Board of Trustees shall review and allow a claim paid under this Ordinance at the Board's next regular or special meeting following the preapproved payment of the expense.

4. For the purposes of this Ordinance, the Accountant for the District is designated as the Fiscal Officer. The District Accountant is Trent Bucher, CPA with Honegger, Ringger & Co., CPAs at 1905 N. Main St, P.O. Box 254, Bluffton, IN 46714.

**SO ADOPTED** by the Board of Trustees of the Wells County Regional Sewer District, State of Indiana on this 11<sup>th</sup> day of July, 2022.

Wells County Regional Sewer District Board of Trustees

Leon P. Beuning  
Mike Dooly

Brent Stum

Trent Bucher  
Amy Stalk

ATTEST:

Amy Stalk