

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

November 9, 2020

Board members present:

Mike Mossburg
Leon Berning
L.A. Brown
Bruce Stinson

Mark Burry, Attorney, Miller Burry & Brown
Lana Beregszazi, BCS Management
Davis Lamm, BCS Management
Allison Bolser, Wells County Health Department

Call to Order

Mike called the meeting to order with the pledge and prayer by L.A. Brown.

Approval of Minutes

Minutes of the October 19, 2020 meeting were presented. Motion to approve the minutes as presented by Bruce Stinson and seconded by L.A. Brown. Motion carried 4-0.

Payment of Claims / Reconciliation of Claims

Four claims from Choice One Engineer totaling \$153,655.00 and two claims from BCS Management totaling \$6,403.50 were presented to the Board. This leaves a ledger balance of \$46,014.79. Motion to approve the six claims as presented by Bruce Stinson and seconded by L.A. Brown. Motion carried 4-0.

Honegger, Ringger & Co., Inc.

Mark stated that the Board needs an accountant for the purpose of checks and balances. Mike added that the quote from Honegger is for 80% of their standard fee. Motion to hire Honegger, Ringger & Co., Inc. with Trent Bucher as the board controller by L.A. Brown and seconded by Bruce Stinson. Motion carried 4-0.

Project Engineering Status Update – Choice One Engineering

Mike reported that Ryan Lefeld has indicated that his firm is on schedule.

BSC Management – Lana Beregszazi

Lana reviewed with the Board the **2021 Projects** beginning with the North Ossian project. Negotiations with the town of Ossian are not going well. Lana did attend a meeting with Allen

County Regional Water and Sewer District's (ACRWSD) infrastructure committee on October 12, 2020. The committee agreed to recommend approval of this connection request should the Wells County RSD continue to pursue this alternative. The ACRWSD recommended a small markup to the wholesale rate of \$4.23 per hundred cubic feet charged by the city of Fort Wayne. Mike is of the opinion to pursue discussions with ACRWSD to solve the Ossian project. Mark commented that details would have to be worked out concerning customers in Allen County between the Ossian project and Yoder. Allison is willing to send letters to the North Ossian homeowners stating that the WCRSD has the option to sign an inter-local agreement with the town of Ossian or ACRWSD, if neither works, the homeowners will be required to replace their septic system or face condemnation of their homes.

There has been no PR assistance requested on the PER Amendment for Keystone, Tocsin, Kingsland, Reiffsburg and Petroleum.

The new WCRSD website is ready. The Board took no action at this time.

Lana presented **SOP 02: Digital filing System** as well as **SOP 08: Easements Management** to the Board. Mark will review both SOP's.

There are five other **SOP's** in development. Maintenance Program, Connection Permits, Connection Inspections, Charges & Billing and Locates Management.

Concerning **Operations Efficiency**, a shared document has been created to track and assign all tasks for this project.

Meeting Set Up – BCS has prepared letters and an agenda for the Murray and Liberty Center public information meetings on December 2 and 3 at the Wells County Public Library. Letters will be sent in mid-November to ensure that residents have more than two weeks' notice. Mark and Lana will work on drafting the letters.

Updates to address list – All residents who did not receive previous mailings or were left off of the address list have been contacted and had their issues resolved.

Lana admitted she did not handle the public meeting of October 19, 2020 very well by being absent. Mark also apologized for not being there because he was on vacation.

Attorney Comments

Mark needs to talk to Ryan concerning residents who are more than 300 feet from the sewage line.

Board Comments

Leon appreciated the comments from both Lana and Mark concerning their absence from the October 19th public meeting. Nate has also apologized in the last minutes for Allison not being there. Leon felt that when we have public meetings like that, we need all hands on deck.

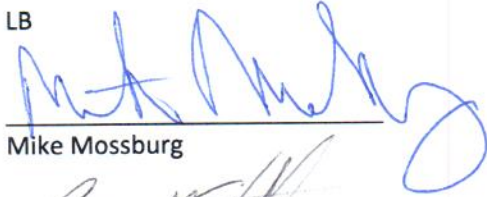
Public Comments

No one from the public was present.

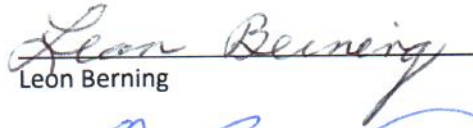
Motion to adjourn at 7:44 p.m. by L.A. Brown and seconded by Bruce Stinson. Meeting adjourned. 4-0.

Next information meetings are scheduled for December 2 & 3 at 6:00 p.m. Next monthly meeting is scheduled for December 14th at 6:30 p.m.

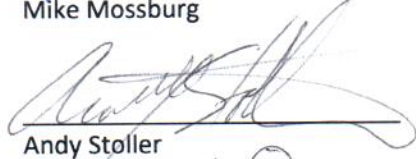
LB



Mike Mossburg



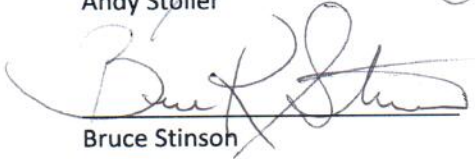
Leon Berning



Andy Stoller



Lewis A. Brown



Bruce Stinson