

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES
June 8, 2020

Board members present:

Mike Mossburg
Leon Berning
L.A. Brown
Bruce Stinson

Nate Rumschlag, County Engineer
Ryan Lefeld, Choice One Engineering
Lana Beregszazi, BCS Management

Call to Order

Mike called the meeting to order with a prayer and pledge.

Approval of Minutes

Nate presented the minutes to the board from the last meeting. Motion to approve the minutes as corrected by Leon, seconded by Bruce. Motion carried 4-0.

Payment of Claims / Reconciliation of Claims

Nate discussed the current account balance and that the check to Amstutz had not been cashed as of the last balance statement. Nate did review a recently received claim from Choice One Engineering for a portion of the Preliminary Engineering Report. Nate recommended no action until the Invoice to the Commissioners has been deposited and then he would present the claim for payment. Board reviewed the check ledger with no vote to approve.

Discussion of County Council Meeting

Nate discussed with the board the results of the presentation by Mark Burry and himself to the County Council in the effort to secure the line of credit for the project. Council approved during the June 3rd meeting a line of credit up to \$500,000. Council will need to appropriate the funds during its July meeting. Mark Burry had prepared a draft ordinance that includes terms for repayment and interest. The appropriation of the funds will come in July and now the RSD is able to decide if they wish to proceed with design of portions of the PER in anticipation of proceeding with the SRF grant application.

Presentation of Draft Preliminary Engineering Report – Choice One Engineering

Ryan handed out and reviewed for the board the 90% completed Preliminary Engineering Report for the board. Ryan reviewed the design changes to both the Murry area since the previous design and the Liberty Center design that was changed since the 2002 Preliminary Engineering Report.

Ryan outlined that he anticipates that a blend of both grinder stations and gravity sewer will be used in all the areas. Costs of gravity and the constructability will be compromised by the depth of installation. The blend of residential pump stations for certain locations may save funds while adding to the overall lifecycle cost. The balance will be key and knowing the number of available connections is also part of the discussion.

Ryan responded to a question about crossing the Railroad to the east along CR 350 North saying that he believed it was possible, but the number of connections may not warrant the stub. If development is proposed the board could consider the benefits since the district will have the potential to make that crossing at the lowest cost due to your status as a public utility.

Ryan then reviewed the mapped service areas and connection points for the four service areas included in the report.

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

June 8, 2020

LA Brown asked if a business will automatically count as more EDU's? Ryan responded that yes, they typically do. There are standard estimates of the usage that apply to the EDUs you should anticipate for locations where a water meter is not available.

Since Ryan finished this draft, he commented that a portion of the costs associated with the connect point for Liberty Center was reduced since upgrades to the lift station and force main do not appear to be necessary. The force main from the Corning facility only pumps about 400 feet to the east. The RSD could connect to the gravity sewer to the east and avoid upgrading the City lift station or the force main. The cost savings is not reflected in the current draft PER.

Ryan reviewed the project costs for the board. Nate commented that the totals still include a 20% contingency which is weighing on the budgets heavily at this point. Before the discussion of the engineering agreement Nate asked that Lana present her scope of work for the board for discussion and schedule.

BCS Management – Lana Bereszazi

Lana handed out a copy of the scope of services and reviewed the modified project proposal and fees for the board. Lana reviewed her project tracking and public hearing tracking systems. Lana is planning to have a hybrid of meetings in our case since the RSD is considering progressing with 2 of the service areas. The meetings could be done in an unofficial way prior to the official public hearing that would be required to adopt the Preliminary Engineering Report.

BCS is offering to field public questions and provide their phone number as the call center for the district as information is distributed.

Lana continued to review the proposal in more detail and the development of various Standard Operating Procedures.

Nate reviewed the terms from Mark that he would recommend as a condition to the contract if the board is agreeable to sign this proposal.

LA Brown commented that he felt there was some friction with BCS and Mark Burry. LA asked if this was resolved and can she work with Mark successfully to deliver this level of service? Lana responded that she felt that much progress has happened since Mark, Nate and BCS Management Staff have been having regular project meetings. She felt that changes in her agreement, should avoid an overlap with Mark's services by eliminating what could be considered legal services from her agreement.

Mike commented that the RSD needs these services covered and the board does not have the expertise to perform them.

LA Brown commented that we must have this right. I won't have you giving wrong answers out in meetings. I will call you out in the meetings if I see it.

Nate reviewed the recommended contract approval language from Mark Burry that should be added to the contract. Leon made the motion to approve the proposed contract with BCS Management for consulting services in an amount not to exceed \$55k for the services described with a statement added to the contract that it is subject to appropriation of funds by the Wells County Council for the project fund line of credit loan. Motion was 2nd by LA Brown. Motion carried 4-0.

WELLS COUNTY REGIONAL SEWER DISTRICT BOARD MEETING MINUTES

June 8, 2020

Board Comments

The board then returned to the discussion of the proposed engineering contracts presented by Choice One Engineering.

Following the approval of the agreement with BCS the board felt it was important to proceed with the engineering of the Murray and Liberty Center service areas. Bruce made the motion to approve the proposed contracts with Choice One Engineering for consulting engineering services for the service areas of Murray and Liberty Center in an amount not to exceed \$238,700.00 (Liberty Center) and \$169,650 (Murray) for the services described with a statement added to the contract that it is subject to appropriation of funds by the Wells County Council for the project fund line of credit loan. Motion was 2nd by Leon. Motion carried 4-0.

Board discussed the need to have the next public hearing to approve the amended PER. Ryan was going to contact SRF to see if the PER must be submitted following the public hearing or not. Nate requested that the board take a vote authorizing Ryan and himself to submit the PER as corrected to SRF prior to the next board meeting.

LA Brown made the motion to authorize Nate and Ryan to submit the PER to SRF. Motion was 2nd by Bruce. Motion carried 4-0.

Bruce had to leave following the vote.

LA Brown commented that the next board of Health meeting is scheduled for June 17th at 6:30 am and he encouraged whoever could to attend.

The board had no further comments.

Attorney Comments

No further comments from Mark.

Public Comments

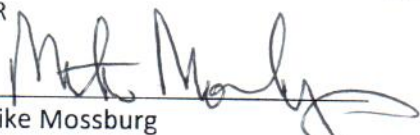
No public comments were offered.

Motion to adjourn – LA Brown, motion 2nd by Leon. Meeting adjourned. 3-0


Next meeting was scheduled for July 6th at the regular time.


20

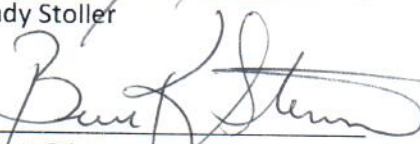
NR


Mike Mossburg


Leon Berning


Andy Stoller


Lewis A. Brown


Bruce Stinson

WCRSD Board Meeting Attendance Sheet

June 8, 2020

NAME	Address
1. <u>Ryan Lefeld</u>	<u>COEC</u>
2. <u>Lana Berejstazi</u>	<u>BCS Management/Inc.</u>
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